



Clayton Local Development Corporation
913 Strawberry Lane, Clayton NY 13624
Phone 315-686-3212 Fax 315-686-2503
www.claytonldc.org

Minutes of Meeting on February 6, 2025

Chair Jamie Ganter called the Regular Meeting of the Clayton Local Development Corporation to order at 4:01 p.m. Also in attendance were Vice President Bobby Cantwell, Treasurer John Cooper, Assistant Secretary Chris Bogenschutz, Mike Hazlewood, Timothy LaLonde (Zoom), Doug Rogers, Jack Stopper and Norma Zimmer. Secretary Christine Powers, Nancy Hyde, Mike Bashaw and Tim Doney were excused. Executive Director Kristi Dippel was also in attendance.

On motion by Doug Rogers, second by Norma Zimmer, the Board unanimously approved the January 9, 2025, meeting minutes.

For the Chairman's report, Chair Jamie Ganter reviewed the 2025 CLDC goals. The Board decided to add an eighth item: Host a business networking event. Chris Bogenschutz will check with the Chamber of Commerce to see if the CLDC can partner with another business to hold a Business with a Twist. Next, Chair Ganter reviewed the compiled data for the Board Evaluations. There were a couple of "Somewhat Agrees". Ganter asked the board to provide any insight on ways to improve. For the next agenda item, Chair Ganter reviewed the Strategic Plan with the Board.

At 4:25, on motion by Doug Rogers, second by Bobby Cantwell, the Board unanimously approved going into executive session for a personnel matter. On motion by John Cooper, seconded by Mike Hazlewood, the board unanimously approved adjournment of the executive session at 4:36pm.

Treasurer Cooper presented one bill for approval in the amount of \$3,041.67 which, when paid, will leave a balance of \$12,184.31 in the General Checking Account. The balance in reserve account remained at \$1,772.67. On motion by Bobby Cantwell, second by Jack Stopper, the Board unanimously approved the Treasurer's Report, and the payment of the bill, copies of which are attached to these minutes.

Under the Executive Director, Kristi Dippel's report, the following were discussed:

LWRP Update

Kristi stated that a Waterfront Advisory Committee has been formed, and their first meeting will be held next week. It is anticipated that it will take several years to update the LWRP.

Website

Kristi reported that she and Chris Bogenschutz had noticed an increased number of brute force hacking attempts on the website. Chris Bogenschutz has recommended that increased security



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measures be implemented to mitigate any risk. The associated costs would be approximately \$150. On motion by Jamie Ganter, seconded by Jack Stopper, the board approved implementing these measures, with Chris Bogenschutz abstaining from the vote.

2024 Audit/NYS Reports

Kristi reported that she is working with the auditors to complete the 2024 audit and PAAA reports that need to be posted on the CLDC website by March 31, 2025. Kristi also noted that the NYS Consolidated Funding Applications are coming up.

Committee Reports

Chair Ganter reported that the Housing Committee has been meeting regularly. The committee is currently working to establish a questionnaire for community members that may be interested in an Essential Housing program. Bobby Cantwell noted that there may be an opportunity with Jefferson County to apply for a grant to help with the development of Essential Housing.

Municipal Updates

Planning Board - Doug Rogers updated the Board on the following agenda items:

- The Board is discussing the topic of horses on the Zenda Farms Preserve.
- The Board is also working on a Town Noise Ordinance because of some disturbances in Heritage Heights. The draft has been given to the Town lawyer for review.

Town of Clayton – no report in Supervisor Doney’s absence.

Village of Clayton - no report in Mayor Hyde’s absence.

TICS District – no report in Mr. Bashaw’s absence.

Old Business

Bobby Cantwell stated that NY State is in the process of passing legislation on short term rentals. Jefferson County has decided to let New York State Association of Counties (NSAC) to take the lead on implementing the measures once the bill has been passed.

The next Regular Meeting will be held March 6, 2025. On motion by Norma Zimmer, second by Jack Stopper, the Chair declared the meeting adjourned at 5:13 p.m.

Respectfully submitted,
Chris Bogenschutz, Assistant Secretary